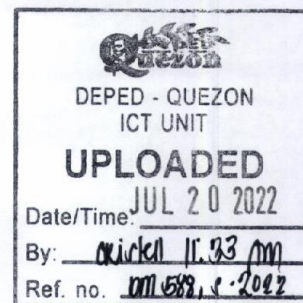




Republic of the Philippines
Department of Education
 Region IV-A
 SCHOOLS DIVISION OF QUEZON PROVINCE



18 July 2022

DIVISION MEMORANDUM

DM No. 588, s. 2022

**CALIBRATION AND VALIDATION OF SCHOOL HEAD OFFICE PERFORMANCE
 MANAGEMENT AND REVIEW FORMS (OPCRF)**

**To: Assistant Schools Division Superintendents
 Performance Management Team Members and Alternates
 Public Elementary and Secondary School Heads
 All Others Concerned**

1. In line with Division Memorandum 478 s, 2022 *Re: Year-End Performance Management Review and Submission of Office and Individual Performance and Review Forms (OPCRF/IPCRF) for School-Based Personnel*, this Office announces the conduct of Calibration and Validation of School Head OPCRf following the schedule below.

Date & Time	PM Team 1 Schedule	PM Team 2 Schedule	PM Team 3 Schedule
August 8 – 18, 2022	Team Leader: Gregorio Co Jr. Members: Lorena Walangsumbat Marbin Jeramil Fragata Calixto Blazo Carlos Sanchez PSDSs	Team Leader: Herbert Perez Members: Ronaldo Garcia Raul Agaran Gilvert Alva PSDSs	Team Leader: Gregorio Mueco Members: Elizabeth M. De Villa Maria Dolores Atienza Wennie O Gaella PSDSs
August 08, 2022 8:00 – 5:00 PM	Real, Infanta (Venue: Real Sub-Office)	Catanauan 1 & 2, Agdangan (Venue: Catanauan Sub)	Gumaca East, Lopez East (Venue: Gumaca Sub-Office)
August 09, 2022 8:00 – 5:00 PM	General Nakar 1 & 2 (Venue: Real Sub-Office)	Buenavista 1 & 2, Padre Burgos (Venue: Catanauan Sub)	Gumaca West, Lopez West (Venue: Gumaca Sub-Office)
August 10, 2022 8:00 – 5:00 PM	Burdeos, Polillo (Venue: Real Sub-Office)	Mulanay 1 & 2, Unisan (Venue: Catanauan Sub)	Alabat, Perez, Quezon, Plaridel (Venue: Gumaca Sub-Office)
August 11, 2022 8:00 – 5:00 PM	Panukulan, Patnanungan, Jomalig (Venue: Real Sub-Office)	San Francisco 1 & 2, Pitogo (Venue: Catanauan Sub)	Calauag East, Atimonan 1 (Venue: Gumaca Sub-Office)
August 12, 2022 8:00 – 5:00 PM		San Narciso 1, San Narciso 2, Pitogo (Venue: Catanauan Sub)	Calauag West, Atimonan 2 (Venue: Gumaca Sub-Office)

DEPEDQUEZON-TM-SDS-04-009-003



"Creating Possibilities, Inspiring Innovations"

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Date & Time	PM Team 1 Schedule	PM Team 2 Schedule	PM Team 3 Schedule
August 8 – 18, 2022	<i>Team Leader:</i> Gregorio Co Jr. <i>Members:</i> Lorena Walangsumbat Marbin Jeramil Fragata Calixto Blazo Carlos Sanchez PSDSs	<i>Team Leader:</i> Herbert Perez <i>Members:</i> Ronaldo Garcia Raul Agaran Gilvert Alva PSDSs	<i>Team Leader:</i> Gregorio Mueco <i>Members:</i> Elizabeth M. De Villa Maria Dolores Atienza Wennie O Gaela PSDSs
August 15, 2022 8:00 – 5:00 PM	Lucban, Mauban North (Division Training Center)	Macalelon, San Andres (Venue: Catanauan Sub)	Guinayangan North, Tagkawayan 1 (Venue: Gumaca Sub-Office)
August 16, 2022 8:00 – 5:00 PM	Sampaloc, Mauban South (Division Training Center)	Candelaria East, Candelaria West, San Antonio (Division Library Hub)	Guinayangan South, Tagkawayan 2 (Venue: Gumaca Sub-Office)
August 17, 2022 8:00 – 5:00 PM	Pagbilao 1 & 2 (Division Training Center)	Tioang 1, Tioang 2, Dolores (Division Library Hub)	
August 18, 2022 8:00 – 5:00 PM		Sariaya East, Sariaya West (Division Training Center)	

2. School Heads are strictly advised to follow IATF protocols and are directed to bring their laptops, extension wires, wifi, hard or softcopies of OPCRf MOVs and printer (one per district) during the conduct of OPCRf validation and recalibration.
3. Travel, incidental and other expenses relative to the conduct of this activity shall be charged against local fund/MOOE subject to the usual accounting and auditing rules and regulations.
4. For the information and guidance of all concerned.

ELIAS A. ALICAYA JR., EdD
 Assistant Schools Division Superintendent
 Officer-in-charge
 Office of the Schools Division Superintendent

Parmjdf07/18/2022

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